



DADOS PESSOAIS

NAME

Joana Maria Beirão de Almeida Belo

ADRESS

Oeiras

NACIONALITY

Portuguese

BIRTH DATE

8 of Abril of 1984

SEX

Feminine

PHONE NUMBER

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DRIVE LICENSE

Yes

EDUCATION

2003 to 2006

Universidade Católica Portuguesa

Course:

- Social Comunication

SKILLS AND COMPETENCES

LANGUAGES

ENGLISH:

- Comprehension - C2
- Conversation - C1
- Writing - C1

FRENCH:

- Comprehension - A2
- Conversation - A2
- Writing - A2

SPANISH:

- Comprehension - B2
- Conversation - A2
- Writing - A2

ENGLISH - First Certificate

SPANISH - University frequency

IT SKILLS

ADVANCED COMPETENCE:

- Word
- Powerpoint
- Photoshop
- Indesign
- Illustrator

- Corel Draw
- Social Media

PROFESSIONAL EXPERIENCE

2000 to 2007

- Baixa 62 (Promotor)
- À Grama (Promotor)
- Nauticampo (Stand de vendas)
- Sapo ADSL (Promotor)
- Novis (Promotor)
- Commercials (Chiado Factory)
- EuroM (Promotor)
- On Spot - Promotor
- Eventus - Promotor

2005 to 2007

CASUAL VILLAS:

- Data treatment and insertion;
- Technical translations

2007 to 2012

WOLFCARE:

- Management of social media
- Image treatment
- Data insertion
- Technical Translations

2013 to 2015

CLÍNICA MEIHUA:

- Clinical management
- Management of Social Media
- Website Management
- Client management
- Event organization

2015 to 2016

CLÍNICA PARASAÚDE:

- Clinical management
- Management of Social Media
- Website Management
- Client management
- Event organization

Since 2016

WOLFCARE:

- Management of social media
- Image treatment
- Data insertion
- Technical Translations

CURRICULUM VITAE

JOANA BELO

2016