

JARYONG (ANDY) CHO

SEOUL • REPUBLIC OF KOREA

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EDUCATION

UNIVERSITY OF TORONTO

- BA, East Asian Studies
- Graduated with Honors

Toronto, Canada
November 2008

LANGUAGE SKILLS

- Languages: Fluent in translation / interpretation between Korean and English
- Native: Korean
- Translation Language: English
- TOEIC 990
- Software Experience: MS Office, Adobe Acrobat, SDL Trados, memoQ, OmegaT, Subtitle Edit
- Translated various technical documents in business, international trades, and machinery industry

PROFESSIONAL EXPERIENCE

FREELANCE TRANSLATOR

Seoul, Korea

Self-Employed Professional

May 2020 – Present

- English to Korean and Korean to English translation completed for academic transcript, test report of a product for export control, and tax return documents with translation agency located in Korea
- Translated a real estate investment marketing material on the new development of industrial/commercial district in India market

HOMA INTERTRADING CO., LTD.

Seoul, Korea

Assistant Manager, Sales Dept. (Machine Tools Industry)

Sept 2018 – Oct 2019

- Responsible for translation and interpretation duties to support sales and after sales to automotive and Aerospace parts manufacturers
- Translated English technical documentation such as user manual, technical offer, quotation into Korean language
- Corresponded to email and phone discussion with foreign machine manufacturers in Italy, Portugal, Taiwan, etc.
- Acted as a responsible person for interpretation when foreign sales managers visited Korea to discuss sales opportunity with the customers

WONGAB CORPORATION

Seoul, Korea

Assistant Manager, Overseas Sales Operations (Textile Trade Industry)

Aug 2015 – Feb 2017

- Trade and sourcing duties handled for recognized fashion brands (The Limited, Express, etc.) and supplied to domestic vendors
- Selected trendy designs by season and made proposal to domestic & foreign customers to discuss detailed order confirmation
- Production and quality control of manufacturing factories located in China and Vietnam

SMS KOREA

Geoje-do, Korea

Assistant Manager, Procurement Department (Shipbuilding Industry)

Feb 2014 – Aug 2015

- Responsible for procurement planning and execution with some of the major companies in Marine & Offshore industry such as Transocean, National Oilwell Varco, Statoil, etc.
- Visited clients at Daewoo Shipbuilding & Marine Engineering and Samsung Heavy Industries on a daily basis for discussion of the procurement requirement, delivery agenda, and business outlook
- Administered a wide variety of offshore products including engine spare parts, valves, raw materials, personal protective equipment, etc.