

GOODNESS UMEH

MULTILINGUAL TRANSLATOR

WORK EXPERIENCE

Certified Korean translator with 15 years of experience in translating documents, websites, and audio/video materials for top companies. Proven track record of delivering high-quality translations that meet deadlines and exceed client expectations. Proficient in industry-standard translation tools and software. Strong understanding of Korean culture and language nuances. Upbeat Trainer accomplished in developing and delivering engaging training programmes. Works with diverse learners to support comprehension and skill development. Provides helpful feedback to improve performance and meet learning objectives. Training professional champions staff development by facilitating high quality sessions and workshops. Empowers adult learners and responds to changing organizational needs. Evaluates and improves training plans for maximum relevancy and impact.

CONTACT

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372-1154, Shinke Higashimachi

EXPERTISE

- Korean language expertise
- Translation software proficiency
- Strong understanding of cultural nuances
- Excellent communication project management skills
- Problem-Solving
- Coaching and mentoring
- Confident communicator
- Training and assessment strategy
- Online-based education
- Training programme design
- Course development
- Video instruction

LANGUAGE

- Korean Native
- English Proficient

REFERENCES

On Request

WORK EXPERIENCE

AI Trainer

Scale AI

2021-2024

- Monitored employee progress, offering feedback to management on additional training requirements.
- Assigned training exercises and skill assessments to newly hired employees.
- Planned training schedules, prepared materials and booked necessary rooms and facilities.
- Analyzed training needs to determine learning styles and skills shortages.
- Facilitated soft skills training, improving communication and interpersonal abilities.
- Prepared training materials and supplemental aids to support employee comprehension.
- Analyzed training requirements at individual, team and organizational level.
- Developed effective training manuals, modules and teaching aids.
- Created training programmes guaranteed to achieve key organizational objectives.
- Adapted session delivery to meet specific needs of professional learners within different environments.

KOREAN TRANSLATOR

Freelancer

2016-2020

- Translated product descriptions, user manuals, and marketing materials for Amazon's Polish market
- Worked closely with product teams to ensure accurate and culturally relevant translations.
- Carried out day-to-day duties accurately and efficiently.
- Quickly learned and applied new skills to daily tasks, improving efficiency and productivity.
- Successfully delivered on tasks within tight deadlines.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Supported team by demonstrating respect and willingness to help.
- Worked flexible hours, covering nights, weekends and bank holidays.
- Consistently arrived at work on time and ready to start immediately.
- Offered friendly, efficient customer service and handled challenging situations with ease.
- Cleaned work areas and equipment to maintain faultless hygiene standards.